### DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY

FINANCIAL STATEMENTS

**JUNE 30, 2015 AND 2014** 

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Vincent M. Garcia, CPA Matthew P. Garman, CPA Angela K. Shea, CPA William D. Oyster, CPA

#### INDEPENDENT AUDITORS' REPORT

Board of Directors Developmental and Disability Services of Lebanon Valley Lebanon, Pennsylvania

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Developmental and Disability Services of Lebanon Valley (a non-profit organization), which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors Developmental and Disability Services of Lebanon Valley Page 2 of 2

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Developmental and Disability Services of Lebanon Valley as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2015, on our consideration of Developmental and Disability Services of Lebanon Valley's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Developmental and Disability Services of Lebanon Valley's internal control over financial reporting and compliance.

Garcia Garman & Shea, PC

Lebanon, Pennsylvania November 9, 2015

Vincent M. Garcia, CPA Matthew P. Garman, CPA Angela K. Shea, CPA William D. Oyster, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS

BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Developmental and Disability Services of Lebanon Valley Lebanon, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Developmental and Disability Services of Lebanon Valley (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 9, 2015.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Developmental and Disability Services of Lebanon Valley's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Developmental and Disability Services of Lebanon Valley's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors Developmental and Disability Services of Lebanon Valley Page 2 of 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Developmental and Disability Services of Lebanon Valley's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Garcia Garman & Shea, PC

Lebanon, Pennsylvania November 9, 2015

## DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF FINANCIAL POSITION JUNE 30, 2015 AND 2014

#### **ASSETS**

	2015		
CURRENT ASSETS			
Cash and cash equivalents	\$ 128,305	\$	64,929
Investments	3,000		3,000
Accounts receivable	75,319		59,204
Pledge receivable	3,270		_
Prepaid expenses	 19,514		16,488
Total current assets	 229,408		143,621
PROPERTY, PLANT AND EQUIPMENT			
Land	55,415		55,415
Building	749,598		630,796
Furniture and equipment	142,576		97,836
1 1	947,589		784,047
Accumulated depreciation	 447,551		424,708
Net property, plant and equipment	 500,038		359,339
Total assets	\$ 729,446	\$	502,960

## DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF FINANCIAL POSITION (Continued) JUNE 30, 2015 AND 2014

#### **LIABILITIES AND NET ASSETS**

	 2015	2014
CURRENT LIABILITIES		
Current portion of long-term debt	\$ 10,908	\$ 5,381
Accounts payable	64,914	31,685
Payroll withholdings	240	38
Accrued salaries and vacations	 46,311	41,127
Total current liabilities	 122,373	78,231
LONG TERM LIABILITIES		
Mortgage payable, net of current portion	89,553	51,653
Deferred income	 108,753	
Total long term liabilities	 198,306	51,653
Total liabilities	 320,679	129,884
NET ASSETS		
Unrestricted		
Board designated	9,598	9,592
Undesignated	380,432	350,099
Temporarily restricted	 18,737	13,385
Total net assets	 408,767	373,076
Total liabilities and net assets	\$ 729,446	\$ 502,960

## DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

	2015	2014
UNRESTRICTED NET ASSETS		
Unrestricted revenues		
Program fees and grants	\$ 665,031	\$ 655,830
United Way allocation	59,191	57,876
Interest income	62	46
Gain on sale of assets	155	252
Rental income	19,262	1,317
Miscellaneous revenue	 23,987	12,182
Total unrestricted revenues	767,688	727,503
Net assets released from restrictions		
Expiration of time restriction	 16,783	11,892
Total unrestricted revenues, and other support	 784,471	739,395
Expenses		
Program services	725,026	680,024
Management and general	18,460	24,396
Fundraising	 10,646	13,432
Total expenses	 754,132	717,852
Increase in unrestricted net assets	 30,339	21,543
TEMPORARILY RESTRICTED NET ASSETS		
Contributions	22,135	12,666
Net assets released from restrictions	 (16,783)	(11,892)
Increase in temporarily restricted net assets	 5,352	774
Increase in net assets	35,691	22,317
Net assets, beginning	 373,076	350,759
Net assets, ending	\$ 408,767	\$ 373,076

## DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2015

	Program Services	nagement d General	Fu	ndraising	Total
EXPENSES					
Salaries	\$ 364,700	\$ 9,218	\$	4,691	\$ 378,609
Payroll taxes	31,091	786		400	32,277
Other benefits	43,486	2,867		1,433	47,786
Retirement	4,726	119		61	4,906
Professional fees	14,244	695		367	15,306
Conferences	372	15		8	395
Office supplies	5,357	136		82	5,575
Program expense	13,701	-		-	13,701
Telephone	3,447	87		53	3,587
Postage	2,450	62		37	2,549
Rental and maintenance	15,458	776		576	16,810
Travel	33,571	675		1,013	35,259
Utilities	7,178	379		283	7,840
Advertising	474	12		7	493
Dues and memberships	1,002	25		15	1,042
Printing	682	17		10	709
Professional fees, therapy	138,911	-		-	138,911
Miscellaneous	12,046	794		397	13,237
Depreciation	20,921	1,101		822	22,844
Insurance	7,911	522		261	8,694
Interest expense	 3,298	174		130	3,602
Total expenses	\$ 725,026	\$ 18,460	\$	10,646	\$ 754,132

# DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF FUNCTIONAL EXPENSES (continued) FOR THE YEAR ENDED JUNE 30, 2014

	Program Services		-		-		Fundraising				Total
EXPENSES											
Salaries	\$	335,686	\$	10,601	\$	7,067	\$ 353,354				
Payroll taxes		34,193		1,080		720	35,993				
Other benefits		53,928		1,703		1,135	56,766				
Professional fees		12,302		607		446	13,355				
Conferences		374		30		26	430				
Office supplies		4,351		350		300	5,001				
Program expense		10,626		5		4	10,635				
Telephone		2,393		193		165	2,751				
Postage		2,157		174		149	2,480				
Rental and maintenance		12,040		2,698		653	15,391				
Travel		28,312		554		831	29,697				
Utilities		5,440		1,341		283	7,064				
Advertising		299		24		21	344				
Dues and memberships		957		77		66	1,100				
Professional fees, therapy		150,104		-		_	150,104				
Miscellaneous		3,772		304		260	4,336				
Depreciation		14,751		3,639		766	19,156				
Insurance		6,262		504		432	7,198				
Interest expense		2,077		512		108	2,697				
Total expenses	\$	680,024	\$	24,396	\$	13,432	\$ 717,852				

## DEVELOPMENTAL AND DISABILITY SERVICES OF LEBANON VALLEY STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

		2015		2014
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	35,691	\$	22,317
Adjustments to reconcile change in net assets	-	,-,-	_	,
to net cash provided by operating activities				
Depreciation		22,844		19,156
(Increase) decrease in		7-		- ,
Accounts receivable		(16,115)		2,452
Pledge receivable		(3,270)		-
Prepaid expenses		(3,026)		(251)
Increase (decrease) in		( ) ,		, ,
Accounts payable		33,229		6,594
Payroll withholdings		202		(80)
Accrued salaries and vacations		5,184		3,527
Deferred income		108,753		
Net cash provided by operating activities		183,492		53,715
CASH FLOWS FROM FINANCING ACTIVITIES				
Increase (decrease) in line of credit		-		(20,000)
Proceeds from issuance of long-term debt		140,000		-
Payments on long-term debt		(96,573)		(5,140)
Net cash provided by (used in) financing activities		43,427		(25,140)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of property, plant and equipment		(163,543)		
Net cash used in investing activities		(163,543)		
Net increase in cash		63,376		28,575
Cash, beginning		64,929		36,354
Cash, ending	\$	128,305	\$	64,929
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION Cash paid for interest	\$	3,602	\$	2,697

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

Developmental and Disability Services of Lebanon Valley is a nonprofit agency. Developmental and Disability Services of Lebanon Valley provides direct services for the residents of Lebanon County.

This summary of significant accounting policies of the Organization is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management who is responsible for their integrity and objectivity.

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in FASB ASC 958-210-45. Under FASB ASC 958-210-45, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets; temporarily restricted net assets; and permanently restricted net assets.

#### Revenue Recognition

Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets, depending on the existence and/or nature of any donor restrictions. Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as unrestricted contributions.

#### Cash and Cash Equivalents

The Organization considers all unrestricted highly liquid instruments purchased with an initial maturity of three months or less to be cash equivalents.

#### Accounts Receivable

Accounts receivable consists of amounts as detailed in Note 4. Management has considered balance to be collectible and therefore, no allowance for doubtful accounts has been established.

#### Pledge Receivable

Pledge receivable consists of amounts pledged for camp activities. Management has considered balance to be collectible and therefore, no allowance for doubtful accounts has been established.

#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

#### **Property and Equipment**

Property and equipment are stated at cost. The Organization's policy is to capitalize assets with a useful life greater than one year and an original cost of \$500 or greater. Depreciation is provided using primarily the straight-line method over the following estimated useful lives of the assets:

Building 15 - 39 years Furniture and fixtures 5 - 10 years

#### Concentration of Risk

The Organization maintains its cash and investment accounts in commercial financial institutions. The cash balances in each institution are secured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Organization has accounts at financial institutions that from time to time may exceed the insurance obtained through FDIC.

#### <u>Deferred Income</u>

The Organization collected funds from Lebanon IU 13 as reimbursement for the improvements to the property. These are being amortized over the lease term.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Income Taxes**

The Organization is exempt from state and federal income taxes under Internal Revenue Code Section 501(c)(3). The Organization's open audit periods are 2011 through 2013. The Financial Accounting Standards Board issued FASB ASC 740-10, (formerly, FASB Interpretation No. 48, Accounting for Uncertainty in Income Taxes), which prescribed a comprehensive model for how an organization should measure, recognize, present, and disclose uncertain tax positions taken on its tax return. The Organization believes that it has appropriate support for tax positions taken and, as such, does not have any uncertain tax positions that are material to the financial statements.

#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

#### Program Services/Functional Expenses Classifications

The following is a summary of the Organization's program services which it provides to the community:

#### **Program Services**

#### **Adult Services**

*Job Coaching* – Provides training to employees on the job site, as opposed to traditional facility based training. Individuals acquire, learn, and maintain community based employment.

Habilitation Services – Provides one to one training to assist an individual in learning skills to function more independently in the community. Skills such as grocery shopping, cooking, laundry and banking are taught.

Companion Services – Provides one to one non-medical care, socialization and support for individuals with an intellectual disability.

*Brave Art* – Offers classes for individuals to use art to express themselves and celebrate the creativity of all. Artwork produced is displayed at various community events.

#### Child Services

Special Instruction – Provides infants and toddler assistance in developing cognitive, physical and social-emotional skills necessary for the child to communicate their needs and wants and to interact with their family and peers.

*Physical Therapy* – Instructs the family on how to carry, position, and play with their child and educates the family in gross motor development and expectations for each developmental stage.

Speech Therapy – Provides speech and language therapy for children under the age of three.

Occupational Therapy – Assists children to learn to use their hands for specific tasks, such as dressing, playing with a toy, and eating.

Recreational Programs – Provides specialized recreational opportunities including bowling, soccer, and an autism social skills class.

Summer Stars Day Camp – Provides summer day camp experiences for children ages 4 – 21.

#### Advocacy Services

Medical Equipment Exchange – Collect and distribute donated medical equipment to those in need.

Elks Home Service Nurse - Provides advocacy and in home medical case management services.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Support Services**

Administrative and General – Deals with the day-to-day administrative operations of the Organization.

#### **NOTE 2 – INVESTMENTS**

Investments are stated at fair value and are summarized as follows:

June 30, 2015	Cost			Fair Value
Certificate of deposit, interest 0.150%, due 4/16	\$	3,000	\$	3,000
June 30, 2014		Cost		Fair Value
Certificate of deposit, interest 0.150%, due 4/15	\$	3,000	\$	3,000

#### NOTE 3 - FAIR VALUE MEASUREMENT

Financial Accounting Standards Board FASB ASC 820-10 (formerly FASB Statement No. 157, Fair Value Measurements), establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820-10 are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.

Level 2 – Inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in inactive markets; inputs other than quoted prices that are observable for the asset or liability; and inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2015.

*Certificates of deposits*: Short-term issues are priced off the spread of the LIBOR curve. Longer-term issues are priced off the government curve. Spreads are obtained from new issue market and direct dealer quotes.

#### **NOTE 3 – FAIR VALUE MEASUREMENT** (continued)

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of June 30:

June 30, 2015	Level 1	Level 2	Level 3		Fair Value	
Certificate of Deposit	\$ 	\$ 3,000	\$	-	\$	3,000
June 30, 2014	Level 1	Level 2		Level 3	]	Fair Value
Certificate of Deposit	\$ -	\$ 3,000	\$	-	\$	3,000

#### **NOTE 4 – ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, is comprised of the following amounts:

	 2015	2014
PA State Elks Association	\$ 2,400	\$ 3,433
MH/ID/EI of Lebanon, Early Intervention	10,768	10,865
MH/ID/EI of Lebanon, Supported Competitive Employment	4,818	5,900
PA Department of Welfare, Medical Assistance	9,846	13,403
PA Department of Welfare, Waiver	26,606	21,627
Lebanon Lancaster Joint Authority	20,097	-
Miscellaneous	 784	3,976
Total	\$ 75,319	\$ 59,204

#### NOTE 5 – MH/ID/EI EQUIPMENT

Any assets purchased with Mental Health / Intellectual Disabilities / Early Intervention Program (MH/ID/EI) Funds are held in the name of MH/ID/EI. The net book value of these assets at June 30, 2015 and 2014 was \$-0-. The Organization has a policy of expensing any assets purchased for less than \$500. Therefore, some assets may be held in the name of MH/ID/EI which were expensed in the year purchased.

#### **NOTE 6 – COUNTY CONTRACTS**

MH/ID/EI funding received during the years ended June 30, is comprised of the following amounts:

	2015			2014
MH/ID/EI of Lebanon, Early Intervention MH/ID/EI of Lebanon, Supported Competitive Employment MH/ID/EI of Lebanon, Direct Care Worker	\$	132,881 56,191 2,027	\$	113,714 55,561 2,027
Totals	\$	191,099	\$	171,302

#### **NOTE 7 – PROGRAM FEES AND GRANTS**

A material portion of support received by the Organization is provided by four funding agencies, which represents 73% and 79% of the Organization's total revenue for the years ended June 30, 2015 and 2014, respectively. Loss of that support could have a significant adverse impact on the Organization's ability to provide services to the community. The following program fees and grants were received:

	Pro	ogram Fees	Grants	2015 Total	2014 Total		
MH/ID/EI contracts	\$	191,099	\$ -	\$ 191,099	\$	171,302	
Department of Public Welfare							
Medical Assistance		118,274	-	118,274		141,237	
Waiver		219,948	-	219,948		204,144	
Office of Vocational Rehabilitation		28,515	-	28,515		11,299	
DDS Foundation		-	50,000	50,000		70,000	
PA State Elks Association		31,046	-	31,046		31,754	
Other		26,149	-	26,149		26,094	
	\$	615,031	\$ 50,000	\$ 665,031	\$	655,830	

#### **NOTE 8 – LONG-TERM DEBT**

Long-term debt at June 30 consisted of the following:

Description	Balance June 30, 2014	Additions	Payments	Balance June 30, 2015	Current Portion
Mortgage payable	\$ 57,034	\$ 140,000	\$ (96,573)	\$ 100,461	\$ 10,908
Description	Balance June 30, 2013	Additions	Payments	Balance June 30, 2014	Current Portion
Mortgage payable	\$ 62,174	\$ -	\$ (5,140)	\$ 57,034	\$ 5,381

The mortgage payable with the First National Bank of Fredericksburg was refinanced in March 2015, and is payable in monthly installments of \$1,270, including interest at 4.5 percent, through May 2023.

The principal portions required of the Organization for the next five years and thereafter are as follows:

Year Ending June 30,	Amount		
2016	\$ 10,90	)8	
2017	11,40	)9	
2018	11,93	33	
2019	12,48	31	
2020	13,05	55	
Thereafter	40,67	<u>'5</u>	
Total	\$ 100,46	51	

#### **NOTE 9 – LEASES**

The Organization entered into a lease agreement effective April 2015 with Lebanon Lancaster Joint Authority in which the Organization will receive monthly rental payments of \$2,246 through August 2018 in exchange for the lease of a part of the building. The agreement has a renewal option at the end of the lease term. Rental income earned under the lease for the years ended June 30, 2015 and 2014 was \$17,945 and \$-0-, respectively.

#### **NOTE 10 - NET ASSETS**

Net assets have been designated or restricted for the following purposes as of June 30:

	 2015		2014	
Board designated				
Elks escrow	\$ 3,000	\$	3,000	
Funds designated for maintenance, upkeep and additions				
to property, building and equipment	4,747		4,742	
Funds designated for technology	 1,851		1,850	
Total board designated	\$ 9,598	\$	9,592	
Temporarily restricted				
Contributions designated for various specific purposes	\$ 18,737	\$	13,385	

#### **NOTE 11 – RETIREMENT PLAN**

During the year ended June 30, 1996, the Organization established a SEP-IRA Plan for its employees. The Organization can give voluntary contributions up to 5 percent of covered payroll. Pension expense was \$4,906 and \$-0- for the years ended June 30, 2015 and 2014, respectively.

#### **NOTE 12—SUBSEQUENT EVENTS**

Effective July 1, 2015, the Development and Disability Services of Lebanon Valley Foundation was merged into the Organization.

The Organization's management has evaluated subsequent events through November 9, 2015, the date of this report, which is the date the financial statements were available to be issued.